



www.companiesoffice.govt.nz/charitable-trusts | 0508 762 438

Send completed forms to: Companies Office, Private Bag 92061, Victoria Street West, Auckland 1142 or processing@companiesoffice.govt.nz

Form CT4

Change of contact details for a charitable trust board

Charitable Trusts Act 1957

Note

Use this form to notify the Registrar of Incorporated Societies of any change to the board's registered office, address for communication or other contact details (email address and phone numbers).

Name of charitable trust board

Trust board number or NZBN

Change of addresses

Change of registered office address

This address must be a physical address in New Zealand.

It can't be a PO Box, Private Bag or Document Exchange address.

Care of	
Flat/house no.	
Street name	
Suburb	
Town/City	Postal code
Country	New Zealand

Change of address for communication

This address is used for communications from the Registrar of Incorporated Societies.

This address will not be publicly available.

Care of	
Flat/house no.	
Street name	
Suburb	
Town/City	Postal code
Country	

Name of charitable trust board

[Empty text box for Name of charitable trust board]

Trust board number or NZBN

[Empty text box for Trust board number or NZBN]

Change of contact details

Change of email address

The Registrar may also contact the board by email. The email address you provide here will not be publicly available.

Email address
[Empty text box for email address]

Contact phone number (optional)

For example: +64

For example: 09

For example: 12346587

Country code
[Empty text box for country code]

Area code
[Empty text box for area code]

Number
[Empty text box for number]

Contact mobile number (optional)

For example: +64

For example: 21

For example: 12346587

Country code
[Empty text box for country code]

Area code
[Empty text box for area code]

Number
[Empty text box for number]

Signature

Signatory's name:
[Empty text box for signatory's name]

Designation Trustee Member of the Charitable Trust Board Authorised Agent (Accountant/Lawyer etc)

Date [Empty text box for date]

Presenter details

Name:
[Empty text box for name]

Email address:
[Empty text box for email address]

Telephone number:
[Empty text box for telephone number]

Postal address:
[Empty text box for postal address]